

## ***F. Data Systems and Achievement Monitoring***

F.2. The district provides an accurate and timely school-level assessment and data system, as needed by teachers for the decision-making and monitoring of instruction.

### **Possible Actions**

- District and site administrators, along with teachers, will develop and/or adopt agreed-upon common assessments and a timetable for administering them.
- Site administrators will monitor the administration of common assessments and use of the results on an agreed-upon timetable.
- District administrators will develop and implement procedures to gather input on assessment items and tools and assess their usefulness to teachers and principals.
- District and site administrators, along with teachers, will establish common cut points for the proficiency levels.
- District administrators will monitor the use of common cut points to determine proficiency levels.
- District and site administrators, along with teachers, will engage in ongoing dialogue on the cut points and be ready to alter them to improve the alignment to the California Standards Test and other high stakes state assessments.
- District technology system administrators will implement procedures to ensure timely scoring, storage, and retrieval of the assessment data to discuss in grade-level groups.
- District administrators will support principals in setting aside adequate time, at least twice a month, for teachers to meet in grade level/subject groups to discuss assessment data and plan lessons and activities to continuously improve results.